

28 October 1957

MEMORANDUM FOR: Chief, Contact Division, OO
Chief, Foreign Documents Division, OO

SUBJECT : Distribution of Information Reports

1. A review of recent dissemination of OO Information Reports has shown that for most series the number of copies presently being reproduced by PSD/OL are in excess of our requirements.

2. It is requested therefore that the total number of copies requisitioned of the following series of OO Information Reports be changed as follows:

Report Series	No. of copies requisitioned	
	From	To
OO/C - OO-B	90	35
OO/C - OO-K	90	30
OO/C - OO-T	35	75
OO/FDD - OO-M	75	75 (no change)
OO/FDD - OO-Q	90	30
OO/FDD - OO-W*	90	30

* Does not include OO-W Scheduled Reports

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Chief, Document Division, OO

cc: PSD/OL
Analysis Branch
Processing Branch